

SUMMARY NOTES from BOURNE PARISH PCC, WEDNESDAY 11th SEPTEMBER 2024

	ITEM	
1.	Apologies	Apologies were received from Nigel Lewis, Nigel Cuthbert, Richard Oswald, Sari Smith, Janet Hughes, Jane Quicke, Frances Garland and Geoff Hooker
2.	Commissioning of some members	Yvonne Bryant, James Harrison, Janet Stephen and Debs Wilde were commissioned. It is only Jane Quicke and Janet Hughes who remain to be commissioned.
3.	Minutes of last meeting, 10th July 2024	The minutes were accepted by the PCC members as a correct record of the meeting on 17 th July. A copy will be placed in the folder in the Welcome area at St Thomas and a summary will be placed on the parish website.
4.	Matters arising from last meeting	It had been decided that artists from the congregation could produce paintings for display. The size is A3 and the subject is to relate to Advent. Each painting will have some accompanying text and be displayed from Dec 1 st .
5.	Safeguarding	<p>The PSO informed the PCC that we had now moved from level 2 to level 3 which was more demanding. This explained why we have several red items on the dashboard (in the PSO report circulated before the meeting). The 3 actions (in the PSO report) were discussed: -</p> <p>Action 1 - the safeguarding policy was approved unanimously by the PCC</p> <p>Action 2 - the vicar and PSO read out the declaration which was then accepted by the PCC.</p> <p>Action 3 - the PCC reviewed and modified a list of non-church activities</p> <p>As we have moved from level 2 to level 3 (the highest) then the PSO will need to check on the safeguarding policies and practices of each group on the agreed list. There is much information on the parish website, but it does need to be rationalised. The PSO undertook to do this. The vicar stated that Sunday 17th November had been designated as 'Safeguarding Sunday'. This represented an opportunity to inform the congregation about safeguarding and its importance.</p>
6.	Working Group reports	<p>Finance. The finance report was circulated before the meeting and there were no resulting questions. It contained several requests to the PCC presented as resolutions which were agreed by the PCC:</p> <ul style="list-style-type: none"> • .. to transfer £8,000 from the legacy fund to the Brambleton Development Fund and then close the Brambleton Development Fund. • ...- to transfer £15,000 from the legacy fund to complete repair of St Martin's roof • ... - agree to the replacement of the heat pump at a cost not to exceed £6,000. • ...- agree to the guttering work but implementation and payment to be deferred until the FY 2025. <p>It was agreed that a regular, simple report should be circulated to the congregation every quarter. In response to the published 'it costs £7000 per week to keep the</p>

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		<p>parish' the PCC requested that a 1-page information sheet is produced and issued as soon as possible to justify/explain the £7000.</p> <p><u>Building and Grounds.</u> The report from B&G was circulated before the meeting. It was stated that the repaired Stained-Glass windows would be installed by the end of October. A resolution for the 'Helen Sale' bench was put to the PCC and approved.</p> <p><u>Comms.</u> The report from the Comms WG was circulated before the meeting. The PCC was asked to support the production of a 16-page document to detail the work of the church.</p>
7.	Brambleton Hall	A meeting had been held with the boxing club to understand the needs of the parish and the boxing club. The opening event was scheduled for the 14 th September and all were encouraged to attend.
8.	Vicar's update	<p>The PCC noted that there were an insufficient number of chairs available for any to be given to Brambleton Hall</p> <p>The PCC was asked for approval or otherwise of the carpet under the organ loft. The PCC agreed unanimously to the carpet and its location.</p> <p>All were encouraged to attend the strategy day on September 21st.</p>
9.	AOB	<ul style="list-style-type: none"> • Next PCC meeting is 13th November • A suggestion to start the PCC meetings at 7.30 was considered but the PCC agreed to remain with a start time of 8 o'clock
10.	Meeting ended with The Grace	