

Minutes of Parish Meeting and Annual Parochial Church Meeting, The Bourne Parish

Parish rooms, St Thomas-on-The Bourne

23rd April 2017

Parish Meeting

Election of churchwardens

Pamela Wagerfield, having served 4 years, is standing down and was warmly thanked by Keith Newman and the meeting for her contribution to parish life.

Michele England was proposed as new churchwarden and was unanimously elected by the meeting.

It was noted that Keith Newman will remain churchwarden for a further term of 1 year.

The meeting closed

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Annual Parochial Church Meeting

Chaired by Pamela Wagerfield

1. **Minutes** of the Parish Meeting and APCM of 24th April 2016 were approved with no amendments.
2. **Electoral Roll.** Noted that the number of people on the roll at 6th April 2017 is 305. Five names have been added and 7 names removed since 1st April 2016. The meeting thanked Deirdre Leggett for keeping the electoral roll updated.
3. **Election of new lay members to PCC**
 - a. Noted that Janet Hughes, Janet Windeatt and Deirdre Findlay are standing down having completed 3 years' service. They were thanked for their contributions.
 - b. Nominations received for 3 new members – Alice Askew, Sarah Oates and Pamela Wagerfield. The meeting elected them unanimously.
4. **Deanery Synod representatives.** Noted that Philip Devin is standing down and that Yvonne Bryant and Gail Kyle will continue to serve as the parish's representatives on deanery synod after being re-elected.
5. **Deputy Churchwardens.** It was noted that Vanessa Horne and Stuart Davidson were continuing as deputy churchwardens for St Thomas's. Stuart Davidson is an elected member of the PCC and Vanessa Horne was co-opted onto the PCC for a further 12 months.
6. **Treasurer.** Michael Cock was co-opted to the PCC for a further 12 months.
7. **PCC secretary.** Noted that Nigel Lewis will be appointed PCC secretary at the first new PCC meeting on 18th May, 2017. Prayers and best wishes for former PCC secretary, Simon Hillard, were given.
8. **Appointment of sidesmen for 2017**
 - a. **for St Thomas':** Laura Anthony, John Atkinson, Rob Barber, Valerie Barton, Roger Bradley, Colin Brown, Ann Blagdon, Paddy Blagdon, Joan Cotterill, Tim Devis, Richard Drummond, Mark Findlay, Mavis Golding, David Helsdon, Geoff Hooker, Margaret

Hooker, John Hughes, Jean Hughson, Betty Hutton, Garth Hutton, Gail Kyle, David Lambert, Pat Lambert, Nigel Lewis, Anne Loach, Ron Mansfield, Rosemary Mansfield, Sheila Pollard, Trevor Rolfe, David Ross, Kath Slape, Pamela Wagerfield, Ian Wallace, David Wheeler and Wendy Whitmore

- b. **for St Martin's:** Hugh Batchelor, Rita Batchelor, Jean Beanland, David Holliday, Janet Hughes, Gill Keighley, David Leggett, Valerie Leggett, Sally May, William May, Garrod Stephen, Janet Stephen, Les Walton, Nan Walton, Brian White
- c. **for Brambleton:** Iris Parrott, Judith Pickett, Jane Scutt, Yvonne Williams, Barbara Winslade

9. **Presentation of Financial Statements for 2016.**

Michael Cock, Treasurer, gave an overview of the position in 2016. Overall income was £272k and expenditure (£261k) before taking into account depreciation. The overall cash surplus on the general fund was £16.8k vs £21k in 2015. The highlight of 2016 was an increase of 7% in tax-efficient planned giving, following the stewardship actions taken in 2015. These modest cash surpluses have increased the parish's reserves, but we need to be mindful of the need for future expenditure on infrastructure, including organ refurbishment, new lighting and potential work resulting from the quinquennial review later in 2017. Michael was thanked for his work throughout the year.

10. **Appointment of independent examiners for 2017.**

Wise and Co were re-appointed by the meeting.

11. **Questions on parish reports**

David Lambert asked about why Masindi restricted funds were relatively high (£4.7k). Michael Cock and Nigel Lewis explained that funds to pay for the matron were transferred via another UK charity when requested and £1,530 had been transferred in 2016. Wendy Whitmore observed that the chairs in St Thomas's are in very poor condition and urged the PCC to consider a plan to replace them. Stella Walter asked that the PCC consider resuming support for CMS as part of its outward giving.

12. **Brambleton Hall project.**

Keith Newman gave a brief update. Currently a detailed costing of the project was being compiled by an external surveyor. Once this is complete, meetings with Surrey County Council Community Fund will be arranged and grant applications made later in the year.

13. **Vacancy.**

Keith Newman explained that a schedule of dates for further advertising in the Church Times followed by interviews had been set. Parishioners were asked to pray for good candidates to present themselves.

14. **Special thanks** were expressed by Pamela Wagerfield for the support of John Atkinson for all the maintenance and repair work he takes on, all of the clergy for their much appreciated extra assistance during the vacancy - including David Adams, David Baker, Bishop Christopher Herbert, Clive Richardson and Andrew Tuck. Thanks were also expressed to those who worked in the parish office – Caz Cullum and Jen Leggett.

15. **Date of first PCC meeting** was set at 18th May, 2017

16. **AOB** – None.